

Tustin Ranch Sycamore Glen
Condominium Association

Architectural
Approval Request Form

Front Door - Screen/Security
and
Garage Door

TUSTIN RANCH SYCAMORE GLEN CONDOMINIUM ASSOCIATION

INSTRUCTIONS

This form may be completed one of two ways, electronically or manually.

ELECTRONIC COMPLETION:

- You will need to download and install a PDF reader, if you do not already have one, one can be downloaded using the following link: <https://get.adobe.com/reader/>
- **For your signature please type your full name on the signature line**
- Electronic signatures are captured in accordance with 15 USC 7001 Section 100 et seq.
- Once the form has been completed, click the email link at the bottom of the form, this will automatically open your email and attach the form, all you will need to do is press SEND

MANUAL COMPLETION:

- To start, you will need to print a copy of this form
- Please PRINT your responses using either a BLUE or BLACK pen
- Once the form has been completed please scan a copy of the form and email it to:
architectural-application@sycamoreglenhoa.com

ASSOCIATION'S WEBSITE:

Information about the Association's current color scheme can be found on the Association's website:

www.sycamoreglenhoa.com

APPLICATION FEE:

There is a \$20.00 (twenty) dollar application fee required for each application. Please note that no application will be reviewed until payment of the fee has been received.

MAKE CHECK PAYABLE TO: Tustin Ranch Sycamore Glen and mail to:

StoneKastle Community Management
181 S. Old Springs Road
Anaheim, CA 92808
PH: 714-395-5245
FAX: 866-575-0549

TUSTIN RANCH SYCAMORE GLEN CONDOMINIUM ASSOCIATION

APPLICATION PROCEDURES:

1. This Architectural Approval Request Form, relates **ONLY** to the replacement of a Unit's:
 - Front door
 - The addition/replacement of a screen/security door
 - Garage door
2. All Doors **MUST** be painted to match the Association's current paint scheme.
3. The information pertaining to this project **MUST** be submitted to the property management company a **minimum of three (3) weeks prior to the anticipated installation date**. Failure to comply with this procedure will result in a **rejected** approval request form and/or a request to correct any work performed prior to approval of this request form. All costs related to the correction of any unapproved work shall be the sole responsibility of the homeowner.
4. Owners **MUST** submit this Approval Request Form. Request forms submitted by renters, lessees, and/or any other person(s) other than the owner will be rejected.
5. **EACH application must be accompanied with a \$20.00 (twenty) check, made payment to Tustin Ranch Sycamore Glen.**
6. **No work is permitted to start until an approval has been received by the homeowner. Unapproved work of any nature will result in an automatic fine for the homeowner.**

OWNER INFORMATION:

OWNER'S NAME: _____

PROPERTY ADDRESS: _____

CONTACT NUMBER: _____

EMAIL ADDRESS: _____

DESCRIPTION OF WORK:

I am replacing/adding the following – please check:

☐

Front Door

☐

Screen/Security Door

☐

Garage Door

TUSTIN RANCH SYCAMORE GLEN CONDOMINIUM ASSOCIATION

FRONT DOOR POLICY

The Architectural Committee for the Tustin Ranch Sycamore Glen Condominium Association has adopted the following policy in regards to Front Doors for the Community.

1. The **ONLY** Association approved front door is the Masonite 36 in. x 80 in. Fan Lite Unfinished Fir Front Door Slab – Model #76477 – available from Home Depot [\[HOME DEPOT WEBSITE\]](#)



Masonite 36 in. x 80 in. Fan Lite Unfinished Door Slab

2. Front Door and frame **MUST** be painted to match the current color palate for the community
3. Door **MUST** be finished with brush nickel hardware.
4. **All owners MUST submit an Architectural Application, and receive approval prior to the installation of any door.**

TUSTIN RANCH SYCAMORE GLEN CONDOMINIUM ASSOCIATION

SCREEN/SECURITY DOOR POLICY

The Architectural Committee for the Tustin Ranch Sycamore Glen Condominium Association has adopted the following policy in regards to Screen/Security Doors for the Community.

1. Screen/Security Doors and associated frame installed over the Front Door of any Unit **MUST** be constructed of all steel.
2. Homeowners are only allowed to select from one of the Screen/Security Doors as approved by the Association.
3. Screen/Security Doors, and frame **MUST** be painted to match the current color palate for the community.
4. Door **MUST** be finished with brush nickel hardware.
5. **All owners MUST submit an Architectural Application, and receive approval prior to the installation of any door.**

SCREEN/SECURITY DOOR SELECTION:

Listed below are the Association approved screen/security doors. All doors listed below are made by Unique Home Designs and are available from the Home Depot – **Please check which option you are installing:**

- ☐ 36 in. x 80 in. Su Casa Surface Mount Outswing Steel Security Door with Expanded Metal Screen
Model Number: 5SH202WHITE36 [\[HOME DEPOT WEBSITE\]](#)
- ☐ 36 in. x 80 in. Solana Surface Mount Outswing Steel Security Door with Perforated Metal Screen
Model Number: 5HS610WHITE36 [\[HOME DEPOT WEBSITE\]](#)
- ☐ 36 in. x 80 in. Arcada Surface Mount Outswing Steel Security Door with Expanded Metal Screen
Model Number: IDR06400362062 [\[HOME DEPOT WEBSITE\]](#)
- ☐ 36 in. x 80 in. El Dorado Surface Mount Outswing Steel Security Door with HD Expanded Metal Screen
Model Number: 5HS620WHITE36 [\[HOME DEPOT WEBSITE\]](#)
- ☐ 36 in. x 80 in. La Entrada Surface Mount Outswing Steel Security Door with Perforated Metal Screen
Model Number: 5SH630WHITE36 [\[HOME DEPOT WEBSITE\]](#)
- ☐ 36 in. x 80 in. Guardian Surface Mount Outswing Steel Security Door with Perforated Aluminum Screen
Model Number: IDR10000362002 [\[HOME DEPOT WEBSITE\]](#)
- ☐ 36 in. x 80 in. Cottage Rose Surface Mount Outswing Steel Security Door with Expanded Metal Screen
Model Number: 5HS600WHITE36 [\[HOME DEPOT WEBSITE\]](#)
- ☐ 36 in. x 80 in. Del Flor Surface Mount Outswing Steel Security Door with Expanded Metal Screen
Model Number: IDR02120362124 [\[HOME DEPOT WEBSITE\]](#)

TUSTIN RANCH SYCAMORE GLEN CONDOMINIUM ASSOCIATION

GARAGE DOOR POLICY

The Architectural Committee for the Tustin Ranch Sycamore Glen Condominium Association has adopted the following policy in regards to Garage Doors for the Community.

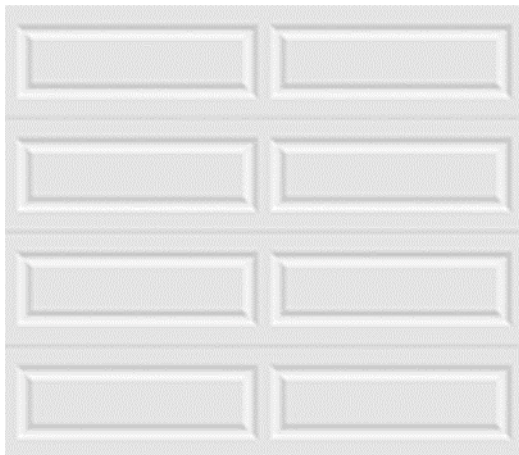
1. The ONLY Association approved front door is the Clopay - CLASSIC™ STEEL – PREMIUM Garage Door – Model Number: 4053 with the Elegant Long door detail and the Sunset 601 decorative insert.
2. The Garage Door **MUST** be painted to match the current color palate for the community.
3. All owners **MUST** submit an Architectural Application, and receive approval prior to the installation of any door.

GARAGE DOOR REQUIREMENTS:

Clopay - CLASSIC™ STEEL – PREMIUM Garage Door – Model Number: 4053

DOOR DESIGN:

Elegant Long



DECORATIVE INSERT:

Sunset 601

Clear Glass ONLY



DOOR COLOR: Standard White – Garage Door **MUST** be painted to match the current color palate for the community.

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MAKE CHECK PAYABLE TO: Tustin Ranch Sycamore Glen and mail to:

StoneKastle Community Management
181 S. Old Springs Road
Anaheim, CA 92808

AGREEMENT:

I the undersigned homeowner of the above property acknowledge the following:

- I do hereby state the above information to be correct and true.
- I agree to complete all the improvements and, if necessary, obtain any permits required by any local governing authority.
- I agree that the door(s) being installed will be painted to match the Association's existing color scheme and all workmanship will be of a professional standard.
- I agree that none of the work, as described in this application, may commence prior to me receiving an approval letter from the Management Company on behalf of the Architectural Committee.

HOMEOWNER SIGNATURE

TYPE FULL NAME IF COMPLETING ELECTRONICALLY

DATE

Please email the completed form to:

architectural-application@sycamoreglenhoa.com

To submit this form electronically, click the email address above.